



We're hiring!



Exhibit Technician

Experience and Engagement

ME-04 - \$64,155 to \$77,976 per year

Temporary full-time position (37.5 hours per week)

Contract of 6 months (June to December 2025)

Work Location: Victoria Memorial Museum Building (VMMB) - Ottawa, ON

Selection process number: 2090-CMN-25-OC-008

Your place at the Museum

We value diversity and believe we benefit from working in a place where everyone feels included and where the unique qualities and strengths inherent in a diverse workforce are combined. We welcome applications from persons who may identify as a member of one or more other equity seeking groups (for e.g. women, visible minorities, Indigenous peoples, persons with disabilities, 2SLGBTQIA+, religious or cultural minority).

You have a place at the Museum!

About the position

Under the direction of the Head of Technical Operations, the Exhibit Technician plays a vital role in ensuring visitors have an engaging and enriching experience when visiting the CMN's galleries. The incumbent will contribute to the success of museum exhibitions through their technical expertise, attention to detail, and dedication to preserving and presenting natural and cultural heritage for public enjoyment and education. The main responsibilities of the position are exhibition maintenance, installation and de-installation of Permanent, Temporary and Special Exhibitions and working in the workshop, with a focus on reorganization and sustainability.

The incumbent will be required to work shifts outside of regular office hours to accommodate the CMN being open daily, which may include evenings, weekends, and holidays.

Working at the museum means:

- Contributing to an engaging mission as well as exciting projects and challenges
- An inclusive, friendly and safe work environment
- A competitive salary established by collective agreements
- Access to federal public service group insurance and pension plans

Eligibility criteria

This position is open to all Employees of the Canadian Museum of Nature and any members of the public who meet the qualifications below.

**Candidates must be legally entitled to work in Canada.*

Education and training:

Completion of a post-secondary education in one of the following disciplines: Design, Construction or Carpentry, Theatre Production/Set Design, Museum Studies and/or an equivalent combination of education, experience and training.



Language requirements:

Either English or French
Bilingual (English and French) will be considered an asset

Experience:

- Experience in physically installing and dismantling exhibitions
- Experience in maintaining exhibitions (including cabinetry repairs, adjusting mounts and cleaning display cases)
- Experience in using a wide range of tools and equipment for exhibition installations
- Experience with safely handling artifacts
- Experience following floorplans for accurate placement of exhibition elements
- Experience in refurbishing and remediating exhibition elements
- Experience with maintaining audio visual equipment an asset
- Experience working in a museum environment is an asset

Working conditions:

- Regular working hours start at 7:00 AM
- Weekend work may be required
- Work requires the ability to lift/move heavy objects up to 25 kg

Interested? APPLY!

The Canadian Museum of Nature is committed to inclusive and barrier-free selection processes and work environments. If you are invited to participate in the selection process, we encourage you to advise us of any accommodation you may require. This information will be treated as confidential.

The Statement of Qualifications, providing greater detail about the skills, knowledge and aptitudes needed for this role, can be obtained by contacting the Museum at competition@nature.ca.

All candidates must submit a cover letter and curriculum vitae outlining how their experience and training meet the requirements listed above.

Send your application by filling in the [form on the Museum's Careers](#) page where you can upload your cover letter, curriculum vitae and any other required documents.



Apply Now !
CLOSING DATE:
April 23, 2025