



## **JOB OFFER**

### **Child and Family Services Advisor**

Regular position

35 hours per week (50% at the office and 50% teleworking)

### **Working with us means:**

**Joining a dynamic, passionate and committed team.**

**Choosing a stimulating work environment focused on mutual support, respect and collaboration.**

**Accessing a career full of learning and professional development opportunities.**

### **The Child and Family Services Advisor must:**

Support and assist First Nations in the area of child and family services by contributing to the development of workers in this field. More specifically:

- Act as a resource person in matters of child and family services for First Nations and partners.
- Support First Nations in the development, implementation and monitoring of culturally adapted activities and initiatives in the area of child and family services.
- Collaborate in identifying training and support needs as well as in developing and adapting materials in order to develop and build the skills of workers.
- Develop effective information and awareness tools to increase the autonomy of First Nations and see to their production and dissemination.
- Draft reports, analyses and any other documents deemed relevant.
- Offer training, information and awareness sessions.
- Develop and maintain a network of contacts with First Nations organizations and partners in the area of child and family services and support the development of strategic partnerships.
- Carry out monitoring activities in matters of child and family services to enrich their expertise and make recommendations.
- Coordinate, facilitate and participate in various meetings.

### **Qualifications and Requirements**

- Bachelor's degree in social work, psychoeducation or any other relevant field.
- Three to five years of relevant experience in child and family services.
- Knowledge of the Quebec health and social services network programs as well as First Nations programs relating to child and family services and youth protection.
- Knowledge and understanding of First Nations cultures.
- Knowledge of Microsoft 365.
- Excellent command of French and English (written and spoken).
- Availability to travel and work flexible hours when required.
- A valid driver's licence.

- Hybrid work environment: five compulsory days at the office over a ten-day cycle.

### Desired profile

- Comfortable with communication and group facilitation.
- Good ability to identify and manage priorities.
- Good mind for analysis, synthesis, popularization and writing.
- Ability to work effectively as part of a team.
- Good project planning, management and coordination skills.

### Salary

The gross annual salary ranges from \$56,365.40 to \$69,414.80 and varies according to the candidate's experience.

### Start date

As soon as possible.

## SUBMIT YOUR APPLICATION!

Send your curriculum vitae along with a cover letter **no later than 4:00 p.m. on August 12, 2024**, to the human resources department by mail or email to:

### **First Nations of Quebec and Labrador Health and Social Services Commission**

250 Place Chef-Michel-Laveau, Suite 102

Wendake, Quebec G0A 4V0

**Email:** [rh@cssspnql.com](mailto:rh@cssspnql.com)

*\* Only selected candidates will be contacted.*

*The FNQLHSSC prioritizes applications from the First Nations and Inuit.*

